

# INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY

JODHPUR – 342001

## DIPLOMA IN HANDLOOM AND TEXTILE TECHNOLOGY (DHTT)

### GUIDELINES FOR PREPARING FINAL YEAR DHTT PROJECT REPORT

#### 1. ARRANGEMENT OF CONTENTS:

The sequence in which the project report material should be arranged and bound should be as follows:

1. Cover Page
2. Front Page
3. Bonafide Certificate
4. Abstract
5. Acknowledgement
6. Table of Contents
7. *Chapters related to Title of the Project*
8. Appendices
9. References

The table and figures shall be introduced in the appropriate places.

#### 2. PAGE DIMENSION AND BINDING SPECIFICATIONS:

The measurement of the project report should be in A4 size. The project report should be **SOFT BOUND USING A FLEXIBLE COVER OF THICK WHITE ART PAPER WITH BLACK CALICO**. The cover should be **PRINTED IN BLACK LETTERS** and the text for printing should be identical.



### 3. PREPARATION FORMAT:

- 3.1 **Cover Page & Front Page** – A sample copy of the Cover page & Front page of the project report are given in **Appendix 1**.
- 3.2 **Bonafide Certificate** – The Bonafide Certificate shall be in double line spacing using FontStyle Times New Roman and Font Size 14, as per the format in **Appendix 2**. The certificate shall carry the details given in the specimen.
- 3.3 **Abstract** – Abstract should be a one-page outline of the project report typed with double line spacing, Font Style Times New Roman and Font Size 14.
- 3.4 **Table of Contents** – The table of contents should list all topics of the project report in order with page numbers. The title page and Bonafide Certificate will not find a place among the items listed in the Table of Contents but the page numbers of which are in lower case Roman letters. A specimen copy of the Table of Contents of the project report is given in **Appendix 3**.
- 3.5 **Chapters** – The chapters may be broadly divided into 3 parts (i) Introductory chapter, (ii) Chapters developing the main area of the project work (iii) Conclusion.

The main text of the main area of the project work will be divided into several chapters and each chapter may be further divided into several divisions and sub-divisions. Each chapter should be given an appropriate title.

- 3.6 **Appendices** – Appendices are provided to give supplementary information, which is included in the main text may serve as a distraction and cloud the central theme. Appendices should be numbered using Arabic numerals, e.g. Appendix 1, Appendix2, etc.

**3.7 List of References.** The reference material should be listed in the alphabetical order of the first author. The name of the author/authors should be immediately followed by the year and other details. A typical illustrative list given below relates to the citation example quoted above.

## **REFERENCES**

1. Bhatt, N. D. Engineering Drawing. Charotar Publishing House, Anand, Gujrat 2010; ISBN: 978-93- 80358-17-8.
2. Das, S. & Kothari, V.K. (2012). Moisture vapour transmission behaviour of cotton fabrics. Indian Journal of Fibre and Textile Research, 37 (6),151-156

## **4. TYPING INSTRUCTIONS:**

The impression on the typed copies should be black.

One and a half (1.5) spacing should be used for typing the general text. The general text shall be typed in the Font style 'Times New Roman' and Font size 13.

The report must have a minimum of 75 pages and not more than 120 pages (excluding acknowledgement, appendixes, certificates and table of contents). The project group must submit two (2) extra copies of the report to the institute (**one to guide and another one to the library**).

\* \* \* \* \*

**APPENDIX 1**  
**(A typical Specimen of Cover Page & Front Page)**  
<Font Style Times New Roman – Bold>

**TITLE OF PROJECT REPORT**

<Font Size 18><1.5 line spacing><Bold>

**A PROJECT REPORT**

<Font Size 14><Bold>

**Submitted by**

<Font Size 14>

**NAME OF THE CANDIDATE(S)**

<Font Size 16>

**in partial fulfilment for the award of the diploma of**

<Font Size 14><1.5 line spacing><Italic>

**HANDLOOM AND TEXTILE TECHNOLOGY**

<Font Size 16>

<IIHT LOGO>

**INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY,**

**JODHPUR 342 001**

<Font Size 16><1.5 line spacing>

**MONTH & YEAR**

<Font Size 14>

**APPENDIX 2**  
(Bonafide Certificate Template) <Font 16 Times New Roman>  
**INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY,**  
**JODHPUR 342 001**

<Font Style Times New Roman – size -18>

**TITLE OF PROJECT REPORT**

<Font Size 18><1.5 line spacing><Bold>

Bonafide record of work done by  
<Font Size 14>

**NAME OF THE CANDIDATE(S)**

<Font Size 16>

**Report submitted in partial fulfilment for the award of the diploma of**  
<Font Size 14><1.5 line spacing><Italic>

**HANDLOOM AND TEXTILE TECHNOLOGY**

<Font Size 16>

of Indian Institute of Handloom Technology, Jodhpur

<Font Size 14>

Month and Year <Font Size 16><Caps-Bold>

<<Signature of the faculty guide>>

<< Signature of the Director>>

<<Name>>

**FACULTY GUIDE**

<<Academic Designation>>

<<Name>>

**DIRECTOR**

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Certified that the candidate was examined in the viva-voce examination held on.....

<Font 13 Times New Roman>

<<Name>>

**INTERNAL EXAMINER**

<<Name>>

**EXTERNAL EXAMINER**

**APPENDIX 3**

(A typical specimen of the table of contents)  
<Font Style Times New Roman>

**TABLE OF CONTENTS**

<b>CHAPTER NO.</b>	<b>TITLE</b>	<b>PAGE NO.</b>
	<b>ABSTRACT</b>	<b>i</b>
<b>1.</b>	<b>INTRODUCTION</b>	<b>1</b>
	1.1 GENERAL	1
	1.2 .....	2
	1.2.1 General	5
	1.2.2 .....	
	1.3 .....	
	1.4 .....	
<b>2.</b>	<b>LITERATURE REVIEW / CORE TOPICS</b>	
	2.1 GENERAL	
	2.2 .....	
	2.2 .....	